

## Directions for Entering Comp Listings for Selling/Buyer's Agent Credit Only

Within 30 days of closing, you may enter "comp only" sales to the MLS database per MLS Rules, section 2.5 (b). These include listings that were not made available for cooperation, such as:

- Off market
- FSBO
- New Construction
- From a neighboring MLS that was sold by a subscriber/participant in this MLS

You may **NOT** enter the following as a comp-only listing:

- Wholesale
- Assigned contracts
- Acquisition side of distressed sales

*Note that comp only transactions will NOT count towards year-end transaction sides for UNYREIS membership.*

### How to enter a comp only listing:

The cooperating agent must submit the form **Authorization to Enter Comparable Sale Into MLS**, signed by the buyer/current owner with complete "Sold Information" data. From there, contact your board for specific requirements regarding comp-only listings.



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